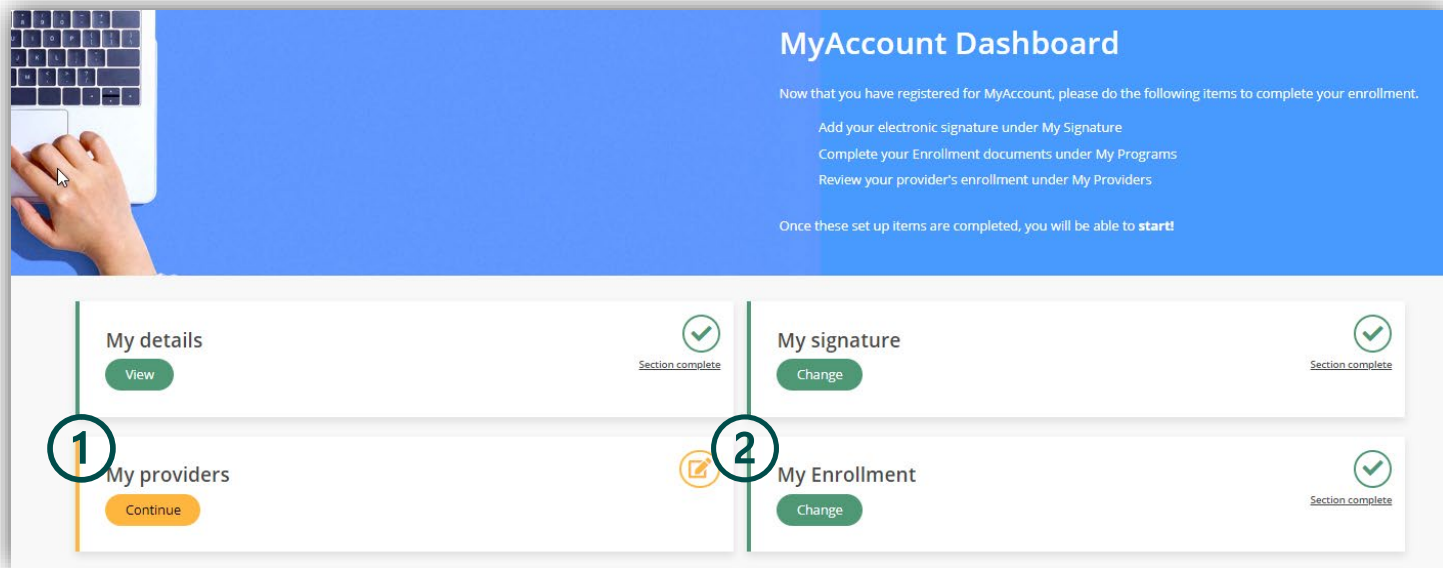


My Account Enrollment Status

Quick Guide



On your My Account dashboard:

1. Click on **My Providers** to view your providers enrollment status.
2. Click on **My Enrollment** to view the participant's enrollment status.

Order	Status	For Participants
1	New Application	The enrollment packet is ready for the Participant or Provider to complete.
2	In Progress	A portion of the enrollment packet is completed but it has not yet been submitted or signed.
3	Signing	Enrollment forms are completed but not yet signed.
4	Awaiting Approval	The signed enrollment packet has been submitted for review and approval. Who Approves: For Participants, the staff at PPL approve enrollment. For provider, enrollment is approved by the participant and once approved will be processed by PPL Staff.
5	Completed	Enrollment packet was reviewed and approved.
-	Returned	Enrollment packet is missing critical responses, so it was returned for further completion or corrections.
-	Denied	Enrollment packet is fully denied or cancelled. For example, an individual could choose not to move forward with their enrollment.
Vendors Only	Associated	Vendor has been associated with the participant. Check with your Enrollment Specialist to confirm when vendor can start services.

Note: Independent Providers / Employees may require Criminal Background Checks before being cleared to start providing services. Please check with your Enrollment Specialist on the status of the Criminal Background Check before services start.