



Healthy Blue

Participant Name	Employer Name	Employee Name

## Background Check Pre-Adverse Action Notice and Disclosure Form

Dear

Based on the results of the attached consumer report(s), it appears that you may not be eligible to provide services for payment with public funds as an employee of the program participant or their representative.

Please review A Summary of Your Rights Under the Fair Credit Reporting Act, attached to this notice. The KS WORK Healthy Blue program, through Public Partnerships LLC, cannot make payment on behalf of your employer for services you provide to the program participant until and unless this issue is resolved.

Please carefully review the results of your consumer report, and contact HireRight at: **<http://www.hireright.com/Consumers-Applicants.aspx>** or at the telephone or email address provided on next page if you believe that anything in your report is inaccurate or incomplete. HireRight will investigate your dispute in accordance with the Fair Credit Reporting Act.

To allow you time to review and dispute the report, a final decision on your eligibility to provide services for payment with public funds as an employee of the program participant or their representative will not be made for five (5) business days from the date of this notice.

If you do dispute the report, please inform the KS WORK Healthy Blue program, through Public Partnerships LLC, promptly and advise what information that you have disputed.

Participant Name	Employer Name	Employee Name

**The KS WORK Healthy Blue program, through Public Partnerships LLC conducted the background check and obtained a consumer report from:**

1. **HireRight, LLC**  
 3349 Michelson Dr., Suite 150, Irvine, CA 92612  
 Phone: 866-521-6995 | Fax: 877-797-3442  
 Email: customerservice@hireright.com
2. **The Kansas Bureau of Investigation (KBI) Offender Registry (“KBI Check”)**  
 1620 SW Tyler, Topeka, KS 66612  
 Phone: 785-296-2841  
<https://www.kbi.ks.gov/registeredoffender/>
3. **The Kansas Department of Social and Rehabilitation Services Adult Abuse, Neglect, Exploitation Central Registry**  
 555 S. Kansas Ave., Topeka, KS 66603-3444  
 Phone: 785-296-4653 | Fax: 785-368-8159
4. **The Kansas Department of Social and Rehabilitation Services Kansas Child Abuse and Neglect Central Registry**  
 555 S. Kansas Ave., Topeka, KS 66603-3444  
 Phone: 785-296-4653 | Fax: 785-368-8159
5. **Kansas Nurse Aide Registry**  
 503 S Kansas Ave., Topeka, KS 66603-3404  
 Phone: 785-296-6877 | Email: kdads.wwwmail@ks.gov
6. **KDADS Health Occupations Credentialing**  
 503 S Kansas Ave., Topeka, KS 66603-3404  
 Phone: 785-296-6877 | Email: kdads.wwwmail@ks.gov
7. **Motor Vehicle Screen**  
 Driver Solutions Zibell Building  
 300 SW 29th St., Topeka, KS 66611  
 Phone: 785-296-3671 | Email: kdor\_dc@ks.gov
8. **Office of Inspector General (OIG)**  
 330 Independence Ave., SW Washington, DC 20201  
 Phone: 800-269-0271 | Fax: 410-597-0118 | <https://oig.hhs.gov/contact-us/>