



Participant Name	Employer Name	Employee Name

Background Check Adverse Action Notice and Disclosure Form

Dear

You are hereby notified that you are **not** eligible to provide services for payment as an employee of a program participant or their representative. The KS WORK Healthy Blue program, through Public Partnerships LLC, cannot make payment on behalf of your employer for services you provide to the program participant until and unless this issue is resolved.

The KS WORK Healthy Blue program, through Public Partnerships LLC, previously provided you a copy of your background report along with certain additional information, including a summary of your rights under the federal Fair Credit Reporting Act (FCRA) and, if applicable, state law. If you did not receive the report and additional information, please let us know as soon as possible.

Regarding the evaluation of your eligibility to provide services for payment as an employee of a program participant or their representative, the Consumer Reporting Agency (CRA) listed above provided us with your background report which contained information that, in whole or in part, influenced this decision. The CRA did not make the decision to take the unfavorable action and can't give you specific reasons for the action. However, under the FCRA, you are entitled to the information contained in your background report by contacting the CRA within sixty (60) days of this notice.

You also have the right to dispute any information in your background report, including but not limited to the completeness or accuracy of the information. To do so, you may contact the KS WORK Healthy Blue program, through Public Partnerships LLC, or contact HireRight at <http://www.hireright.com/Consumers-Applicants.aspx> or at the telephone number or email address provided on next page.



Participant Name	Employer Name	Employee Name

The KS WORK Healthy Blue program, through Public Partnerships LLC conducted the background check and obtained a consumer report from:

1. **HireRight, LLC**
 3349 Michelson Dr., Suite 150, Irvine, CA 92612
 Phone: 866-521-6995 | Fax: 877-797-3442
 Email: customerservice@hireright.com
2. **The Kansas Bureau of Investigation (KBI) Offender Registry (“KBI Check”)**
 1620 SW Tyler, Topeka, KS 66612
 Phone: 785-296-2841
<https://www.kbi.ks.gov/registeredoffender/>
3. **The Kansas Department of Social and Rehabilitation Services Adult Abuse, Neglect, Exploitation Central Registry**
 555 S. Kansas Ave., Topeka, KS 66603-3444
 Phone: 785-296-4653 | Fax: 785-368-8159
4. **The Kansas Department of Social and Rehabilitation Services Kansas Child Abuse and Neglect Central Registry**
 555 S. Kansas Ave., Topeka, KS 66603-3444
 Phone: 785-296-4653 | Fax: 785-368-8159
5. **Kansas Nurse Aide Registry**
 503 S Kansas Ave., Topeka, KS 66603-3404
 Phone: 785-296-6877 | Email: kdads.wwwmail@ks.gov
6. **KDADS Health Occupations Credentialing**
 503 S Kansas Ave., Topeka, KS 66603-3404
 Phone: 785-296-6877 | Email: kdads.wwwmail@ks.gov
7. **Motor Vehicle Screen**
 Driver Solutions Zibell Building
 300 SW 29th St., Topeka, KS 66611
 Phone: 785-296-3671 | Email: kdor_dc@ks.gov
8. **Office of Inspector General (OIG)**
 330 Independence Ave., SW Washington, DC 20201
 Phone: 800-269-0271 | Fax: 410-597-0118 | <https://oig.hhs.gov/contact-us/>