



# AGENCY PAYMENT SCHEDULE

## CALENDAR YEAR 2025

Please remember to submit and approve timesheets by the deadlines listed below. Public Partnerships cannot guarantee on-time payment for timesheets received after the deadline.

Pay Period		Timesheet Deadline		Posting Date
Start Date	End Date	Timesheets must be Submitted by End/Close of Business Hours	CDDP/Brokerage Approval	Checks Mailed/Direct Deposit Issued
MON DEC 16, 2024	TUE DEC 31, 2024	MON JAN 6, 2025	THU JAN 9, 2025	THU JAN 16, 2025
WED JAN 1, 2025	WED JAN 15, 2025	TUE JAN 21, 2025	FRI JAN 24, 2025	FRI JAN 31, 2025
THU JAN 16, 2025	FRI JAN 31, 2025	TUE FEB 4, 2025	FRI FEB 7, 2025	FRI FEB 14, 2025
SAT FEB 1, 2025	SAT FEB 15, 2025	THU FEB 20, 2025	TUE FEB 25, 2025	TUE MAR 4, 2025
SUN FEB 16, 2025	FRI FEB 28, 2025	TUE MAR 4, 2025	FRI MAR 7, 2025	FRI MAR 14, 2025
SAT MAR 1, 2025	SAT MAR 15, 2025	TUE MAR 18, 2025	FRI MAR 21, 2025	FRI MAR 28, 2025
SUN MAR 16, 2025	MON MAR 31, 2025	THU APR 3, 2025	TUE APR 8, 2025	TUE APR 15, 2025
TUE APR 1, 2025	TUE APR 15, 2025	FRI APR 18, 2025	WED APR 23, 2025	WED APR 30, 2025
WED APR 16, 2025	WED APR 30, 2025	MON MAY 5, 2025	THU MAY 8, 2025	THU MAY 15, 2025
THU MAY 1, 2025	THU MAY 15, 2025	MON MAY 19, 2025	THU MAY 22, 2025	FRI MAY 30, 2025
FRI MAY 16, 2025	SAT MAY 31, 2025	TUE JUN 3, 2025	FRI JUN 6, 2025	FRI JUN 13, 2025
SUN JUN 1, 2025	SUN JUN 15, 2025	WED JUN 18, 2025	TUE JUN 24, 2025	TUE JUL 1, 2025
MON JUN 16, 2025	MON JUN 30, 2025	THU JUL 3, 2025	WED JUL 9, 2025	WED JUL 16, 2025
TUE JUL 1, 2025	TUE JUL 15, 2025	FRI JUL 18, 2025	WED JUL 23, 2025	WED JUL 30, 2025
WED JUL 16, 2025	THU JUL 31, 2025	TUE AUG 5, 2025	FRI AUG 8, 2025	FRI AUG 15, 2025
FRI AUG 1, 2025	FRI AUG 15, 2025	TUE AUG 19, 2025	FRI AUG 22, 2025	FRI AUG 29, 2025
SAT AUG 16, 2025	SUN AUG 31, 2025	THU SEP 4, 2025	TUE SEP 9, 2025	TUE SEP 16, 2025
MON SEP 1, 2025	MON SEP 15, 2025	THU SEP 18, 2025	TUE SEP 23, 2025	TUE SEP 30, 2025
TUE SEP 16, 2025	TUE SEP 30, 2025	FRI OCT 3, 2025	WED OCT 8, 2025	THU OCT 16, 2025
WED OCT 1, 2025	WED OCT 15, 2025	MON OCT 20, 2025	THU OCT 23, 2025	THU OCT 30, 2025
THU OCT 16, 2025	FRI OCT 31, 2025	WED NOV 5, 2025	MON NOV 10, 2025	TUE NOV 18, 2025
SAT NOV 1, 2025	SAT NOV 15, 2025	WED NOV 19, 2025	MON NOV 24, 2025	WED DEC 3, 2025
SUN NOV 16, 2025	SUN NOV 30, 2025	TUE DEC 2, 2025	FRI DEC 5, 2025	FRI DEC 12, 2025
MON DEC 1, 2025	MON DEC 15, 2025	THU DEC 18, 2025	TUE DEC 23, 2025	WED DEC 31, 2025
TUE DEC 16, 2025	WED DEC 31, 2025	TUE JAN 6, 2026	FRI JAN 9, 2026	FRI JAN 16, 2026

Timesheet deadline is the date a PSW must submit a completed timesheet to the CDDP or Brokerage office. A completed timesheet means a PSW has corrected any errors on the timesheet, obtained the employer's signature, documented the progress/service notes, and signed the timesheet. If a PSW has an exception for eXPRS entry (not EVV only) the deadline for timesheet delivery is one business day earlier than the date indicated.