

Public Partnerships LLC
Indiana Family and Social Services Administration (FSSA)
Health & Wellness Waiver



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Customer Service Email: INfssa-cs@pplfirst.com
Website: www.pplfirst.com

Indiana Family and Social Services Administration (FSSA) Health & Wellness Waiver Checklist

Public Partnerships will help you through each step of the way. These are the steps to complete the following Employee enrollment forms:

STEP ONE - MEET WITH YOUR EMPLOYER TO FILL OUT FORMS

- USCIS Form I-9
- Employment Agreement Form
- Tax Exemption Form

STEP TWO – MAIL FORMS TO PPL

- USCIS Form I-9
- IRS W-4
- Form WH-4
- Employment Agreement Form
- Employee Enrollment Form
- Employee Training Checklist
- Tax Exemption Form

After you have signed and dated all enrollment forms, please send them to Public Partnerships by mail, fax or by email.

All forms must be signed and returned to PPL prior to issuing paychecks to employees.

If you have questions, please call Public Partnerships customer service at 1-866-264-2296. You can also send us an e-mail at INfssa-cs@pplfirst.com

How to Submit Paperwork

Fax: 1-866-799-9381

Paperwork E-mail: inppplfax@pplfirst.com

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